

Dear applicant,

Thank you for downloading this applicant pack; we are delighted that you are interested in the District Chaplain role with the West Midlands Methodist District! Inside this pack you will find more information about the role and how to apply, as well as an introduction to the District.

We are looking for a Chaplain to join our team to share in the spiritual and pastoral care of ministers in the District. The role will include working as part of the Supervision Implementation Plan (SIP) group to ensure supervision is offered across the District, and will also involve supporting chaplaincy ministry across the District by building relationships with and offering pastoral support to chaplains. A full job description can be found on the following pages.

For an informal discussion about this role contact Revd Rachel Deigh, District Chair, by emailing chair@wmmethodists.org.uk. To apply, please complete the application form available at www.wmmethodists.org.uk/vacancies and email it to info@wmmethodists.org.uk before the closing date.

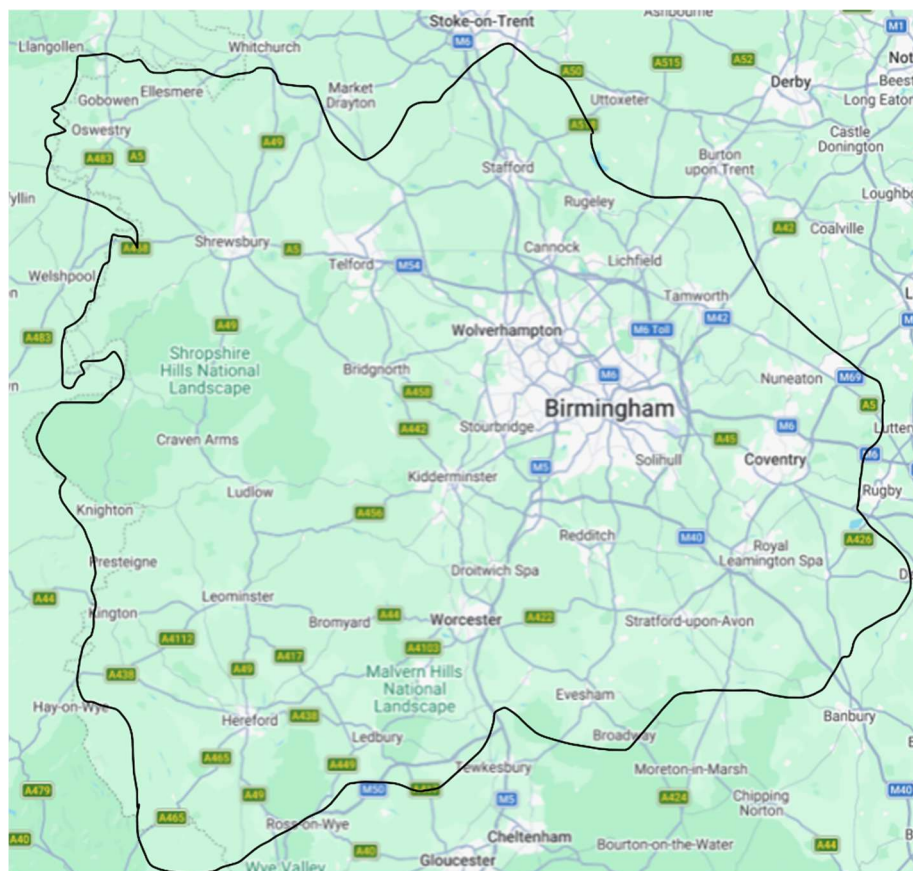
We look forward to receiving your application!

About Us

The West Midlands Methodist District is formed of nearly 300 churches grouped in 20 circuits across Shropshire, Staffordshire, Sandwell and Dudley, Wolverhampton, Birmingham, Worcestershire, Warwickshire, and Herefordshire.

Churches and circuits in the District serve communities in rural, inner city, market town, suburb and city centre settings from the Welsh Marches to Tamworth and Stafford to Evesham, including the cathedral cities of Hereford, Worcester, Lichfield and Coventry, and the whole of the West Midlands conurbation.

Members in the District are diverse in race and ethnicity, social and economic status, sexual orientation and gender identity, age and background, theological and political belief, and yet all are called to explore and live the way of Jesus together.



Job Description

Reports To	District Chair
Location	Home based, with some occasional travel for meetings.
Remuneration	Normal terms and conditions for a Methodist Minister will apply.
Hours	Six sessions per week.

Role Purpose and Objectives

The District Chaplain will share in the spiritual and pastoral care of ministers and lay workers across the District.

Duties and Responsibilities

Be part of the Supervision Implementation Plan (SIP) group, sharing in the responsibilities of the SIP holder in ensuring that all ministers and lay workers receive supervision as required by:

- Offering training to supervisors and ensure that supervisors have current accreditation.
- Encouraging supervisors to reflect on and improve their practice through appropriate continuing development opportunities.
- Ensuring that Agreed Records are kept according to the General Data Protection Regulations (GDPR) and are regularly sent to the Ministers in Oversight or other relevant Nominated Third Parties.
- Supervising ministers and lay workers as agreed, fulfilling the duties of a supervisor as set out in the Connexional role description for supervisors.

To support chaplaincy ministry across the District by:

- Building relationships with those engaged in chaplaincy work across the District to offer support in their ministry, working with colleagues to develop a community of practice.
- Offering pastoral support to chaplains in different settings across the District, such as university or hospital chaplaincy, where appropriate.
- Developing a database of those willing and able to provide chaplaincy at District events.
- Attending and participating in District staff meetings and other key events.
- Undertaking training as required and participating in pastoral supervision.

Person Specification

Essential	Desirable	Assessment Method
Education and Training		
Ability to show a good level of experience and ability in theological thinking, which may be demonstrated through an academic qualification such as a theology degree/diploma or practical experience e.g. local preacher, chaplaincy.	Experience of pastoral ministry	Q, A, I
Accredited supervisor.		Q, A
Proven Abilities, Knowledge and Skills		
Experience of chaplaincy work in a variety of contexts.		A, I
Experience of working and communicating with people from a range of backgrounds, with an ability to build a rapport with people quickly.		A, I
Capable of theological reflection.		A, I
Able to demonstrate a mature spirituality.		A, I
Personal Qualities		
Willingness to work as part of a team, and able to work flexibly with colleagues.		A, I
Able to maintain a calm, professional, sensitive and respectful approach		A, I
Commitment to confidentiality and safeguarding.		A, I
Commitment to the Methodist Church's Justice, Dignity and Solidarity/EDI strategy		A, I, R
In agreement with, and willingness to advocate for the Methodist Church's commitment to being an inclusive, evangelistic, justice-seeking church		A, I, R
Committed to on-going personal learning and development		A, I, Q
Willingness to work occasional irregular hours including evenings and weekends.		A, I
Ability and willingness to travel across the District.		A, I

Method of Assessment A – Application Form, I – Interview, W – Written exercise, P – Presentation, G – Group exercise, Q – proof of qualification (certificates or transcripts), R - References

Occupational Requirement

This post carries an occupational requirement to be a Christian (in accordance with the Equality Act 2010).

Safeguarding and Safer Recruitment

The West Midlands Methodist District is committed to safeguarding and ensuring the welfare of children, young people and vulnerable adults, and expects all employees and volunteers to share this commitment.

The suitability of all prospective employees will be assessed during the recruitment process in line with this commitment. Any job offer will be subject to the completion of safer recruitment processes including review of references and a DBS check.

How to Apply

Applications should be submitted electronically in Word format by email to info@wmmethodists.org.uk before the closing date and time. CVs will not be accepted.

Closing date for applications: Tuesday 1st September 2026

Interviews to be held: w/c 7th September 2026

Start date: as soon as possible