

Role Description

Role Title

Member Resourcing Mission Committee

Reports to

Chair RMC

Location

Home based

Time needed

Reading and preparation
for 3 meetings a year

Remuneration

Voluntary role with
expenses reimbursed

Role Purpose and Objectives

Work as part of the committee that ensures the strategic use of district funds and assets
Ensure District Grant Approvals processes are openly and fairly administered

Responsibilities

- Be aware of District mission plans and priorities
- Read all papers in preparation for Resourcing Committee Meetings (RMC) and seek clarification of information ahead of meetings if needed (usually 3 a year)
- Fully participate in RMC meetings
- Maintain confidentiality about matters discussed
- Promote the DAF grants programme

Person Specification

Role Title: Member Resourcing Mission Committee

Required

- member or a minister of the Methodist Church in the West Midlands District and actively participating in mission in their local context
- sharing a vision for a growing, evangelistic, justice-seeking and inclusive Methodist Church
- a strategic understanding of the District's mission policies and priorities
- a willingness to engage with the details of grant applications and read paperwork in preparation for meetings
- an understanding of the need for financial controls and property project management
- experience of charity governance and good practice within it
- knowledge and experience of a number of church settings
- knowledge and experience of the Methodist Church's work in circuits
- has a proven commitment to EDI/ Methodist Justice Dignity and Solidarity

Desirable

- a good understanding of financial processes and willingness to engage with the detail of budgets and accounts
- an understanding of the property consents process and experience of preparing schemes for approval within it
- experience of appraising grants and grant approval processes
- a knowledge of CPD

The appointment is for 3 years with the possibility of extension for a further 3 years

The appointment will be subject to a satisfactory Enhanced Disclosure and Barring Service (DBS) check