

Role Description

Role Title	Synod Elected member of District Policy Committee		
Reports to	Chair of District and District Policy Committee	Location	Home based but willing to travel throughout the District as needed
Time needed	Preparation and meeting time for 6 meetings a year 6 hours a month	Remuneration	Voluntary role with expenses reimbursed

Role Purpose and Objectives

The District Policy Committee (DPC) is the Trustee body for the West Midlands District and therefore responsible for overseeing all aspects of the District's work.

The Committee is largely made up of people with roles and responsibilities within the District. The Synod-elected members of the committee will have a crucial role in holding them to account and ensuring that representative voices of the wider district share in its key decision making processes

To be part of the District's Policy Committee and a Trustee of the District

Responsibilities

As Trustees the DPC collectively

- Share in shaping and forming the mission and vision of the new district
- Oversee the use of District Funds including approving budgets and accounts although they will be assisted in this responsibility by the work of the Resourcing Mission and Audit Committees
- Act as the employing body for all District Staff
- Ensure policies are in place so that the District complies with Methodist Conference agreed mission priorities and constitutional practice as well as charity law including safeguarding, GDPR and EDI

Standing Orders Section 43 give further details of the responsibilities of the DPC see [Constitutional Practice and Discipline vol 2 2024](#)

Individual Trustees need to

- To fully participate in the work of the DPC
- To read papers in preparation and attend the meetings of the DPC, currently planned as six a year, 5 meetings on line and one in person
- Be willing to serve as required on ad hoc working groups that arise from the DPC's work

Person Specification

Role Title: Synod Elected Member of DPC

- be a member or a minister of the Methodist Church in the West Midlands District and actively participating in mission in your local context
- share a vision for a growing, evangelistic, justice-seeking and inclusive Methodist Church
- have a willingness to undertake the responsibilities of being a Methodist Charity Trustee
- have a proven commitment to EDI/ Methodist Justice Dignity and Solidarity
- have knowledge and experience of charity governance and good practice within it
- have knowledge and experience of a number of church settings
- have knowledge and experience of the Methodist Church's work in circuits
- have a willingness to engage with the all aspects of the committee's work and read paperwork in preparation for meetings